From: Brian and Verna Guild
To: Zach Torrance-Smith; BVGuild@yahoo.com
Cc: Jamey Ayling
Subject: Re: CU-24-00007 Guild RV Park - Reminder
Date: Sunday, July 7, 2024 4:39:18 PM

KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES
411 N. Ruby St. Suite 2, Ellensburg, WA. 98926
Office (509) 962-7506
Fax (509) 962-7682

"Building Partnerships - Building Communities"

AFFIDAVIT OF POSTING

Effective July 19, 2007, Kittitas County Code requires all project actions that are not processed administratively to have a notice posted at the site of the project. Per KCC 15A.03.110 the following applies:

1. The applicant shall post the subject property with signs as required by Community Development Services.
2. Signs shall be posted on each road frontage on the subject property and shall be clearly visible and accessible.
3. Signs shall be posted and on-site prior to the issuance of a Notice of Application.
4. The sign shall be posted in a sturdy manner to remain on-site until fifteen days after the expiration of the Notice of Decision appeal period. It shall be the responsibility of the applicant to properly dispose of the sign.
5. At the time of development application, Community Development Services will identify the number of signs needed and the general location of each sign on the subject property.
6. It shall be the responsibility of the applicant to place the structure on which the sign will be posted on site. At such time the structure and sign is in place, the applicant shall contact Community Development Services.

DATE: **June 21, 2024**   PLANNER: **Zach Torrance-Smith**

PROJECT NAME: **Guild RV Park**   FILE NUMBER: **CU-24-00007**

PLEASE COMPLETE THE FOLLOWING:

I, _____, certify that I am the landowner and/or authorized agent responsible for the posting of this land use project site and further certify that the site has been posted as required by Kittitas County Code. I understand that the required posting period begins immediately and ends 15 days after the ending of the appeal period on the Notice of Decision and the sign(s) will be posted at the site until this time. **Failure to post the site and return this form to Community Development Services in a timely manner will result in a delay of the application review for the project.**

_____   7-5-24
Signature   Date

Please return the above certification to CDS; Fax at 509-962-7682; or mail to; Community Development Services, 411 North Ruby Street, Suite 2, Ellensburg, WA 98926.

For Staff Use Only:
Received _____

COMMUNITY PLANNING • BUILDING INSPECTION • PLAN REVIEW • ADMINISTRATION • PERMIT SERVICES • CODE ENFORCEMENT

LAND USE ACTION

(509) 962-7906

On Mon, Jul 1, 2024 at 10:22 AM, Zach Torrance-Smith <zach.torrancesmith@co.kittitas.wa.us> wrote:

Good Morning,

I reached out to you 6/21/2024 regarding your in-progress project with Kittitas County Community Development Services. A physical copy of the correspondence was also placed in the mail with the address on record. In order to continue processing your project, we will need you to complete the next required steps.

- Posting of the yellow project notice sign is required along the street frontage of the project site.
- Please pick up your sign from our offices. There is an attached affidavit with instructions on what is required. I can also answer any questions you may have.
- The sign will need to be posted along the street frontage of the project site, after

which we will need a picture of it posted clearly and a picture of the signed affidavit sent to us. Email submissions are acceptable.

Once you have posted the sign, filled out the affidavit and sent pictures, we can continue processing your project.

Let us know if you have further questions.

Zach Torrance-Smith

Planner I

Kittitas County Community Development Services

411 N. Ruby St., Suite 2

Ellensburg, WA 98926

P: 509-962-7079

zach.torrancesmith@co.kittitas.wa.us

If this is about a Public Records request, please go to http:/www.co.kittitas.wa.us/request/default.aspx and fill out a request for public records through the GovQA portal.